

**MINUTES**

Kelce Leadership Team Meeting  
2:30 p.m. April 26, 2016

**Present:** Dr. Kevin Bracker, Dr. Din Cortes, Dr. Paul Grimes, Ms. Suzanne Hurt, Dr. Lynn Murray, Dr. Peter Rosen.

- I. University Update
  1. Prior Learning – KBOR Task Force / Legislation on CLEP
    - a. Peggy Snyder attended KLT today to discuss KBOR Task Force and proposed system-wide rules for CLEP/AP/military credit articulation.
      - i. KBOR has been working on statewide policies for AP and CLEP.
      - ii. A senate bill was recently proposed and submitted that, if passed, will replace the KBOR process for these articulating policies.
  2. Professional Travel – Social Media Concerns
    - a. Discussed not posting personal pictures online when gone on professional trips.
  3. Healthcare Center Proposal – Committee formed but hasn't met yet
    - a. Send list of possible courses for potential programs
      - i. certain minors in the college and the MBA program would be beneficial
- II. Upcoming Meetings – discuss items for agenda
  - a. General Faculty Meeting –
    - i. architects will make presentation
    - ii. will forgo departmental reports so that curriculum committee has time to present
    - iii. Dr. Grimes will do a summary of the semester
    - iii. Faculty Awards will take place at 3:30
  - b. KBOA -
    - i. architects will make presentation during lunch – followed by a break
    - ii. a formal picture of the board will be taken after the break
    - iii. Business meet will take place after the picture.
      - a. Need to elect some officers for the board
      - b. Committees need to be reformed and become active. Might need to charge committees with specific tasks.
- III. Miscellaneous
  1. Alumni Association – call for nominees to the board
    - a. Nominees are being sought for the alumni association board.
    - b. Lists of those already on the board and those who have been nominated were distributed and discussed. Dr. Murray will send names that were discussed to Dacia in Alumni Relations.
  2. Opportunity for ad placement in Chiefs yearbook
    - a. Discussed ad that we placed in the Royals yearbook for the college.
    - b. Dr. Grimes was contacted by the same organization to advertise in the KC Chiefs yearbook.
      - i. Discussion followed on whether or not we should pursue placing this ad.
      - ii. Dr. Grimes will discuss placing this ad with Dr. Kahol, as his office would split the cost of the ad with the Kelce College.
  3. Program from Architects (document that will go to KBOR)
    - a. Give any comments to Paul Stewart as soon as possible but before May 5

- IV. Updates and Announcements
1. Cortes – (1) There will be 17 MBA students graduating this semester. (2) Currently enrolling students for next fall and hoping to acquire more applicants to the program. (3) Need to send the current newsletter out to all Kelce Faculty and Kelce students. (4) HLC Committee - discussed definitions of terminal degrees for faculty qualifications for HLC purposes. The process for determinations hasn't been discussed yet.
  2. Bracker – (1) Dr. Bracker and Dr. Grimes had a discussion with the College of A & S about designing an Econ major in that college in order to try to get more students majoring in economics.
  3. Hurt – (1) Gorilla Advising Academy: will conduct a panel discussion in August at FD day to promote the newly formed academy; there will be a retreat in October and will be up and running by the spring 2017 semester. (2) COE will be opening an undergraduate advising office like the one in Kelce by the fall semester. (3) Neosho County Community College's business department has an advisory board and needs a rep from the COB at PSU. Suzanne will provide more information about the committee, and will try to find a representative after that info is distributed.
  4. Murray – (1) Served about 450 hot dogs at the Kelce picnic today. It was very well attended.
  5. Rosen – (1) took 10 students to Phillips in Bartlesville on a field trip last week. It was an excellent field trip. 2 students hired last year and 2 interns – one intern accepted full-time job.
- V. Old Business
1. Need names of faculty members to serve on core outcomes state-wide group (Washburn 09/23/16)
    - a. Financial Accounting – Dr. Rosen will submit name to Dr. Grimes
    - b. Managerial Accounting – Dr. Rosen will submit name to Dr. Grimes
    - c. Intro to Business – Jeff Poe
  2. Summer workhours – plan to Trish
    - a. Work hours for the college need to be submitted to the Provost as soon as possible. Mimi will submit hours for admins to Trish. Dean's Office and Academic Advising will not have any employees working on Friday afternoons.
  3. Textbook adoptions – remind faculty to submit their textbook adoptions for summer and fall. Adoptions are due now.
- VI. New Business
- VII. Adjourn – 3:50

**Dates to Remember:**

1. Annual Spring Student Picnic – Tuesday, April 26
2. Spring General Faculty Meeting – Monday May 2
3. Annual Faculty Awards Program – Monday May 2
4. Finals Week – May 2 through May 6
5. Kelce College Commencement – Saturday, May 7
6. KBOA Spring Meeting – Monday, May 9