



MINUTES

Kelce Leadership Team Meeting
2:30 p.m. December 6, 2016

Present: Dr. Kevin Bracker, Dr. Din Cortes, Dr. Paul Grimes, Ms. Suzanne Hurt, Dr. Lynn Murray, Dr. Peter Rosen

- I. PLC Update
 - a. Budget Reductions – review of college funds available to meet our share of the target \$1.1 million from Academic Affairs. Expecting to have a call-back of funds before the end of the fiscal year which could be up to 5-6 percent. Reviewed information on lapsed salaries and current OOE balances at PLC and a copy of these documents was distributed to KLT.
 1. Lapsed Salaries review for FY 2017
 - a. If funds will be taken from this year's lapsed salaries it will not be a permanent reduction in the future. We will know more when the legislature meets in January.
 - b. Some of these funds are listed under the Academic Affairs UNR account and some are still listed in the COB budget.
 2. OOE funds review for FY 2017
 - a. Discussed what the college will need to repay to the State, which is an unknown right now.
 - b. May be able to fully fund our allotment with lapsed salaries and not have to dip into OOE.
 - b. Critical Thinking Rubric – at least one instructor needed from each college to implement the adopted rubric to report back on usefulness for Pitt State
 - a. This is part of HLC, Strategic Plan and Learning Goals. Committee has reviewed the rubric and would like to have at least one instructor from each college to implement the rubric and report back to the committee on its usefulness.
 - b. Dr. Murray volunteered a class in MGMKT to adopt this rubric
- II. Miscellaneous
 - a. Pitt State Research Colloquium – Meeting with Pawan and Brian
 1. Discussed request by the Graduate Office to increase KCOB participation in the yearly Research Colloquium. The colloquium program is in April every year.
 2. Dr. Kahol will make a presentation on the research colloquium, etc. to the Kelce College during the spring 2017 semester **(at one of the early meetings in SP 17)**.
 - b. President met with John Lowe this week – reviewed the latest plans
 1. Dr. Scott de-briefed Dr. Grimes on his meeting with John Lowe. Another meeting will be held, hopefully next semester.
 - c. KNEA Update
 1. A counter-proposal has not been formulated to take back to the union.
 - d. Building Committee – architects here on Thursday – last meeting of the development stage
 - e. Discussed a student receiving an incomplete grade on his SU 2016 internship and then asking to retroactively drop the course now. Student will not be allowed to drop the course.
- III. Unit Updates
 - a. AAC – Suzanne Hurt
 - i. Academic Advising is still enrolling students for next semester.
 - ii. Discussed moving students to their academic department for advising after their sophomore year whether or not they have been admitted. Suzanne will prepare a proposal for KLT.
 - b. ACIS – Peter Rosen
 - i. ACIC faculty are working with middle-school students and teachers here in Pittsburg on computer coding this week. Part of a global initiative

- c. EF&B – Kevin Bracker
 - i. Curriculum – need to put through a change for each major and minor in the college in order to get the ECON course within the Kelce core changed.
 - d. MBA – Din Cortes – discussed on-line MBA courses for the spring semester
 - e. MGMKT – Lynn Murray
 - i. Intro to Business course will not be able to fully use the Lumen-Waymaker online OER materials next semester due to their inability to charge students for access.
 - ii. All Kelce grad assistants are getting together at 6:00 p.m. next Thursday at the bowling alley. Faculty are welcome to attend and form a bowling team.
- IV. New Business - none
- V. Old Business - none
- VI. Adjourn – 3:30 pm

Dates to Remember:

1. Finals Week, December 12 through 16
2. Kelce Holiday Party, December 12
3. Commencement, December 16
4. Fall Semester Grades Due, December 19
5. Contract Refresher Session for Chairs, December 20
6. Kelce General Faculty Meeting, January 20
7. Kelce Dean/Chairs/Faculty Meetings with the President and Provost – March 10
8. Kelce Annual Awards Ceremony, April 7