



MINUTES

Kelce Leadership Team Meeting
2:30 p.m. April 5, 2016

Present: Dr. Kevin Bracker, Dr. Din Cortes, Dr. Paul Grimes, Ms. Suzanne Hurt, Dr. Lynn Murray, Dr. Peter Rosen

Guests Present: Barbara Winter, Misty Button from the PSU Business Office

- I. Guests: OIS/Business Office regarding new Finance ERP
 - a. Barbara Winter and Misty Button from the PSU Business Office attended the KLT meeting to discuss the new accounting system that is being implemented. Barbara gave a brief history of the process they have gone through to get Oracle Cloud implemented.
 - i. New system will be in place by July 1
 - ii. HR system will not begin until January 2017 (HCM system/Taleo/Recruiting/Budgeting)
 - b. The existing financial system is over 30 years old, and there are many deficiencies.
 - c. Barbara reviewed the Chart of Accounts translation from Old to New (attached).
 - i. Department “Cost Center” and “Department Account” will be optional for each unit.
 - ii. These will help to break down expenses for additional reporting purposes and will be determined by each department or unit.
 - d. Training – 3rd round of testing is occurring now. Training materials will be developed after the testing is complete.
 - i. Goal is to go live with the new system by July 1.
- II. University Update
 - a. Reminder about 6% holdback on OOE expenditures – all units have been asked to hold 6% of their OOE. There is a likelihood that we may be asked to return these funds due to the state deficit.
 - b. Nomination for chair representative on Strategic Planning Council?
 - i. Nomination will be accepted from each college for one opening.
 - ii. Dr. Grimes will submit name to Dr. Olson.
- III. AACSB
 - a. Completion of faculty qualifications forms – reminder to complete forms with signatures by next week (2013-2015).
 - b. Continuous Improvement Review Application
 - i. Dr. Grimes has been looking over the CIR application.
 - ii. Questions are very different than the previous review period.
 - iii. Dr. Grimes is trying to determine the scope for answering each of the questions.

IV. Miscellaneous

- a. Building project update – request to KBOR
 - i. Dr. Olson, Dr. Scott, Dr. Grimes and Paul Stewart met last week to discuss the budget for the building project in order to submit the report to the Kansas Board of Advisors.
 - ii. \$18.5 million is budget amount that will be submitted to KBOR.
- b. Health Initiative – class recommendations
 - i. Per Dr. Grimes' e-mail today, discussion occurred on identifying specific courses that would fit into this health initiative.
 - ii. Discussed offering courses toward a minor that would assist individuals wanting to start their own health care company or business.
 - iii. Suggestion would be recommend a minor in BA which would include basic entry level courses.
 - iv. Additional courses that would be helpful for a health initiative are Services Marketing, Quality Management, and a Law course. There might be problems with people not meeting prerequisites for those upper level classes.
- c. Awards Reception update
 - i. Dr. Grimes and Mimi reviewed the process for the awards recognition for this year.
- d. Review of Faculty Awards Nominations
 - i. KLT will need to get together to determine names for faculty awards
- e. Spring Picnic – volunteers sign up
 - i. Picnic will be on April 26
 - ii. Volunteer sign-up sheet will be at Mimi's desk
 - iii. E-mail will go out to faculty and students inviting them to attend/volunteer.
- f. Event calendar – discussed adding all events that occur in the college on the calendar.
 - i. Student employee in the Dean's office will enter these events starting next academic year.

V. Updates and Announcements

- a. Dr. Cortes, Associate Dean/MBA Director
 - i. Dr. Cortes will be a judge for the Research Colloquium to be held on Thursday in the Student Center.
 - ii. He will be going on the Fastenal trip next week. 4 students and 3 faculty will be participating (Poe, Rosen and Cortes).
 - iii. Kelce Newsletter will be sent out by e-mail, but there is a hold-up on sending it out from PSU Administration.
 - iv. Outstanding MBA student is Jasmyn Turner.
- b. Dr. Bracker, Chair, Economics, Finance & Banking
 - i. Students are presenting at the Research Colloquium on Thursday.
 1. 3 MBA students and 2 Economics students are participating.
 2. Discussion that there needs to be more participation from all undergraduate majors in the college.
 3. Dr. Bracker will be a judge for the poster competition.
 - ii. Dr. Bracker participated in the Koch visit to Wichita this month.

- c. Dr. Murray, Chair, Management & Marketing
 - i. Ken Nance, Meritorious Achievement Award Recipient, will be visiting PSU and the Kelce College at 10:00 am in 121 Kelce. Faculty and students are invited to meet Mr. Nance.
 - ii. Dr. J will be teaching a section of Business Statistics this summer using funds from an open salary line.
 - iii. Dr. Dalecki, Dr. Horner and two GA's attended/recruited at the FBLA meeting yesterday in Topeka.
- d. Dr. Rosen, Chair, Accounting & Computer Information Systems
 - i. Dr. Rosen visited Koch Industries in Wichita this month with other faculty and students. He will also be visiting Phillips 66 and attending the Fastenal Expo. The CIS Student Organization has planned a visit to Innovative Objects.
 - ii. Dr. Rosen is the appointed representative to the Concealed Carry committee. No meetings have been scheduled.
- e. Ms. Hurt, Academic Advising Coordinator
 - i. Transfer enrollment will be on Monday, April 18.
 - 1. Assistance from faculty will be needed that day because she will not be in the office.
 - 2. Chairs are encouraged to assist – Murray, Bracker, Rosen will all be there.
 - ii. New Master Advisor Training – this will be offered for all faculty as an initiative from the Provost. Will include Career Advising for students, in addition to advising for enrollment/course selection. More relationship building is included.

VI. Old Business

- a. none

VII. New Business

- a. Foundation Board Meeting on April 22
 - i. Videographer will put together a video of issues that we face in the building and show this to the Foundation Board at their meeting.
 - ii. Board members will still have an opportunity to tour the building if they wish.
 - iii. Will need someone to assist Paul Stewart with the tour since Dr. Grimes will be out of town.
 - iv. Advancement is hoping that this will help with fund raising for the project.

VIII. Adjourn 3:50 pm

Dates to Remember:

1. Kelce Student Awards Ceremony – Friday, April 15
2. Annual Spring Student Picnic – Tuesday, April 26
3. Finals Week – May 2 through May 6
4. Kelce College Commencement – Saturday, May 7
5. KBOA Spring Meeting – Monday, May 9