



MINUTES

Kelce Leadership Team Meeting
2:30 p.m., August 18, 2015

Present: Dr. Kevin Bracker, Dr. Din Cortes, Dr. Paul Grimes, Dr. Lynn Murray, Dr. Peter Rosen

- I. Provost Leadership Council – debrief
 - a. Gen Ed Assessment, Goal 3, for Fall 2015; Four KCOB Courses – see handout
 - i. Handout was distributed and discussed.
 - ii. Was discussed at length in PLC by Nora Hatton, Assessment Director.
 - iii. Each department in KCOB needs to identify an instructor of a Gen Ed course that is included who will be able to work with Nora this semester on this goal. Chairs were asked to get these names to Dr. Grimes as soon as possible.
 - b. Enrollment – drop in numbers most likely; budget will be impacted
 - i. This was discussed by PLC and conveyed to KLT by Dr. Grimes.
 - ii. Everyone at PSU needs to work on recruiting students. Retention is an important goal as well.
 - c. 2+2 Programs – guidelines
 - i. KBOR has asked all universities to put in 2+2 programs with all 18 community colleges.
 - ii. Suzanne Hurt has been working on this initiative for all degrees in Kelce.
 - d. COT Company Days – September 22nd and 23rd
 - i. This is a big recruiting event for the COT. COT would like to see business students at this event as companies will be recruiting for tech and business students.
 - e. Pending leadership change in COT
 - i. COT will be beginning a Dean Search next fall as Dr. Dallman will be stepping down.
- II. Reminder of 6% OOE holdback – plan accordingly
 - a. Dr. Grimes reminded KLT that all departments have been asked to hold back 6% of OOE with the anticipation that there will be a cut and a call back of funds at some point.
- III. Guests to visit KLT; OIS, Tim Senecaut, Lee Young
 - a. Priorities – discussed priority in inviting guests to KLT meetings; 1) Tim Senecaut (while Dr. Grimes is out on medical leave), 2) OIS, 3) Lee Young. Meetings will not be scheduled back-to-back.
 - b. Dates – Mimi will set up dates with guests for visits to Kelce and KLT meetings.
- IV. Miscellaneous
 - a. President and Provost’s Annual Visit – any Friday in February or March 25th
 - i. Discussed potential dates – will try to schedule in early February with Trish.
 - b. Graduate Faculty Updates for Pawan – have we completed this?
 - i. The Graduate Faculty list on the web needs to be reviewed for each department, and the list updated with Dr. Kahol, with a copy to Dr. Grimes.
 - ii. Need to have graduate faculty or graduate service forms completed for those faculty teaching graduate courses.
 - c. BGS – Co-Advisor suggestions
 - i. Discussed suggestions for names of faculty who would assist Dr. Fogliasso as co-advisor and eventually as advisor.
 - ii. Dr. Murray will talk to Dr. Horner and Mr. Poe to see if either are interested in serving in this capacity.

- d. Welcome Back Picnic – sign ups?
 - i. The Kelce Picnic is next Tuesday, August 25.
 - ii. Sign-up sheet will be available at Mimi’s desk for faculty to volunteer.
 - e. Defibrillator Training – Mimi scheduling – waiting to hear back from Fastenal on dates for training.
 - f. Sugar Creek Plant Tour; schedule
 - i. Dr. Harris will be asked to set up the meeting with Sugar Creek to include KLT and a few faculty from MGMKT.
- V. The Dean to be gone Friday through Next Week; coverage issues
- a. Dr. Bracker will go to the PLC meeting next Tuesday, August 25.
 - b. Dr. Cortes will sign documents needing signed in Dr. Grimes’ absence.
- VI. Updates and Announcements
- a. Cortes –
 - i. Discussed MBA Experience class that will be taking place this Friday and next Friday. Students have been contacted about the class. Faculty are invited to attend, especially MBA faculty, to introduce themselves. There are currently 15 students enrolled in the course.
 - ii. Still getting a lot of inquiries about the MBA program and have been busy enrolling students. Enrollment is down.
 - b. Bracker –
 - i. Dr. Chuck Fischer has submitted his official resignation letter for retirement and the department will need to move forward with the search for his replacement.
 - c. Murray –
 - i. Krimson Kultuur will be re-opening in the next couple of days after extensive remodeling. Most of the work was done by the students.
 - ii. Working on a departmental visit day being spearheaded by Ms. Paul, Dr. Maceli and Ms. Wachter.
 - iii. Jeff Poe has an opportunity to go to Africa.
 - iv. Discussed current personnel issues.
 - d. Rosen –
 - i. Phillips 66 Day and Meet the Firms Day were discussed.
- VII. Old Business
- a. Need to follow up on the Dean’s presentation at the faculty meeting last week. Will try to devote one KLT meeting to this topic.
- VIII. New Business
- a. Will schedule a facilities committee meeting after talking with Paul Stewart, but will try to get him to come visit with KLT beforehand.
- IX. Adjourn – 3:30 pm

Dates to Remember:

- a. Welcome Back Picnic for Students – Tuesday, August 25
- b. Labor Day Holiday, no classes – Monday, September 7
- c. Meet the Firms Day – Monday, September 14
- d. Company Day at KTC – Wednesday, September 22
- e. Outstanding Alumni Award Recipient – Friday, October 2
- f. Kelce Golf Tournament in Johnson County – Monday, October 5
- g. Fall Break , No Classes – Thursday and Friday, October 8-9
- h. Career Expo at Student Center – Thursday, October 22
- i. Majors Fair for Undeclared Students – Tuesday, October 27
- j. Rumble in the Jungle Senior Saturday #1 – October 31
- k. Rua Skybox Host – October 31 – vs. Missouri Southern (Hall of Fame)
- l. Rumble in the Jungle Senior Saturday #2 – November 14
- m. Thanksgiving Break, No Classes – November 25, 26, 27
- n. Kelce Dean/Chairs/Faculty Meetings with the President and Provost - TBD