



**MINUTES**

Kelce Leadership Team Meeting  
2:30 p.m. November 11, 2014

**Present:** Din Cortes, Paul Grimes, Eric Harris, Peter Rosen

**Guests Present:** OIS Representatives - Jeff Burns, Angela Neria, Tim Pierson, Barbara Herbert, Becky Qualls

1. Guests – Angela Neria and OIS Representatives
  - a. OIS tries to meet with all colleges/units at PSU each year.
  - b. OIS reps introduced themselves – Jeff Burns, Barbara Herbert, Angela Neria, Tim Pierson, and Becky Qualls.
    - i. Geek services – Becky Qualls
      1. Will help with iPad initiatives in the classrooms
      2. Will provide training help with new roll-outs/software for faculty and students
      3. Talked about hiring procedures and qualifications for gorilla geeks
    - ii. Project Management – Barbara Herbert
      1. Any change that might affect IT should be communicated to OIS as soon as possible – i.e.: Digital Measures, department changes, certification/licensure programs.
    - iii. Angela Neria – CIO
      1. Current working on a lab printing solution where students will be able to print wirelessly to labs on campus.
        - a. Every lab on campus has different rules/prices for printing.
        - b. Deans have been working toward uniformity with student printing.
        - c. OIS will be paying for the software that will be used, PaperCut.
          - i. The Kelce Lab and the Library Lab will be pilots for the new system in the near future.
      2. OIS was presented with a new product at the Educause conference they attended for which they are seeking input. It is called “Wepa”. It is a soul source solution for outsourcing printing. Discussion followed.
      3. While at the Educause conference Angela met with CIOs from all over the world who look at the top 10 issues facing IT this year. The results will be in the January issue of Educause.
  - c. Discussion/issues:
    - i. Dr. Harris and the college have needed assistance with MBA IT.
    - ii. New ERP system status update – Angela discussed this with the President and Mr. Patterson recently. Currently looking at if we can afford the new system that has been suggested.
    - iii. Discussion on student enrollment problems. Most issues need to be dealt with on a case-by-case basis.
    - iv. May 14-15 Conference on campus – will have around 50 MIS faculty and students attending.



2. "Next" capital campaign
  - a. A. Review of last year's private giving
    - i. Discussed last year's private giving by designation report. COB is well below capacity for alumni giving. Culture needs to be changed.
  - b. Targets for upcoming campaign; facilities, scholarships, program endowments, faculty endowments.
    - i. Discussion followed on potential funding and plans for renovation/rebuilding.
  - c. College Priorities for submission to PSU foundation
    - i. Discussed and made a few changes to the memo from Dr. Grimes to Holly Kent regarding priorities for the next capital campaign (attached).
      1. Facilities Master Plan - \$15 million
      2. Scholarships - \$0.5 million
      3. Program Endowments - \$0.75 million (would like to add Banking area and Sales area)
      4. Endowed faculty positions - \$1 million
3. Miscellaneous
  - a. Mini-MBA Accounting Error – Housing double charged the program and has reimbursed the account
    - i. Will use funds for domestic recruiting to move the MBA program forward.
  - b. Enactus non-Profit status
    - i. Enactus has applied and been granted non-profit status (501C3). PSU's internal auditor and other administrators at PSU don't like this.
  - c. Department and program webpages – need to review and update
    - i. Chairs are asked to review the department web pages to make sure all links are up-to-date. Kylie is able to edit pages. If there is a page that needs to be removed, contact Gregor Kalan in University Marketing.
    - ii. Dr. Rosen suggested that the college do college-wide recruiting in the future for Rumble in the Jungle, etc. Will use some of the \$17K from the MBA Program toward this. Dr. Rosen will provide a plan to Dr. Grimes.
  - d. University strategic plan implementation committee
    - i. Distributed and discussed the listing of members and goals for the PSU "Pathways to Prominence" Implementation Team.
      1. Dr. Grimes will serve on the committee.
  - e. MBA Task Force – update on progress
    - i. Task force will meet next Tuesday. Discussed task force progress.
    - ii. Have been looking at foundation/prerequisite requirements of a selection of schools in our area including aspirant and competitive schools.
    - iii. Discussed doing a survey of employers/constituents to see what their current needs are. Could also do a survey of past graduates.
  - f. Beta Gamma Sigma – AACSB Honor Society
    - i. Wanting to change from honor society frame work to student participation and service framework.
    - ii. Will be choosing students for this organization when they are entering the college rather than at the time of graduation.
    - iii. BGS will no longer fund scholarships but will be asking students to attend educational conferences.



- g. CLA testing
  - i. We will no longer be using the capstone course (MGMKT 645) Business Strategy for CLA testing. Will be using MGMKT 631 Advanced Marketing Strategy (Dr. Murray).
- h. Classes not offered in the last four years print out – discussed responses.

**Dates to Remember:**

- A. Thanksgiving Break, No Classes – November 26<sup>th</sup>, 27<sup>th</sup>, and 28<sup>th</sup>
- B. Final Exams Begin, Monday, December 8<sup>th</sup>
- C. Commencement – Friday, December 12<sup>th</sup>
- D. Kelce Dean/Chairs/Faculty Meetings with the President and Provost – TBD
- E. Spring Semester Classes Begin – Monday, January 12<sup>th</sup>
- F. MLK Holiday – Monday, January 19<sup>th</sup>
- G. Spring Break – Monday, March 16<sup>th</sup> through Friday, March 20<sup>th</sup>
- H. Junior Jungle Day – Saturday, April 4<sup>th</sup>
- I. Kelce Awards Banquet, BGS Induction – Monday, April 13<sup>th</sup>
- J. Final Exams Begin – Monday, May 4<sup>th</sup>
- K. Spring Commencement – Friday, May 8<sup>th</sup>

