

**MINUTES**

**Kelce Leadership Team Meeting  
9:30 a.m. May 25, 2012**

**Present:** Becky Casey, Din Cortes, Linden Dalecki, Paul Grimes, Eric Harris, Mike Muoghalu

- I. Innovation Engineering – debriefing of Wichita meetings
  - A. Mike Muoghalu and Linden Dalecki
    - a. An ideal set up for what we want to accomplish in the COB
    - b. A systems approach to problem solving
      - i. Departments and disciplines working together to find solutions to problems
    - c. This program is already tested and accepted by industry (150 people from industry attended the meeting)
    - d. Two ways to distinguish ourselves (Muoghalu) – two options
      - i. Start from the ground floor with resources currently available/unavailable
      - ii. Innovation Engineering approach is already tried and tested
    - e. Academic practical application
    - f. Might offer as a minor for undergraduates and as a certificate program for graduate students.
    - g. Concentration would be 12 credit hours – core is 9 hours – we require 15 hours total
    - h. Workshop lasted 2 ½ days – very comprehensive program
    - i. There are learning objectives in place and a means of assessing those
    - j. “Entrepreneurial Mindset” is the other program that could be offered (Dalecki)
  - B. Next Steps
    - a. Keep an open-mind and explore this program more fully
    - b. College of Tech has already signed off on this program
    - c. Try to get approval for program to be offered next summer and offer first courses in Fall 2013
    - d. Dean of COT and COB should attend these workshops
    - e. Dean Grimes and Dean Dallman will meet to compare information that was presented to them from the workshop.
    - f. This will be a lasting program and industry seems to be committed to the program.
    - g. Muoghalu and Dalecki will meet with the City of Pittsburg (Mark Turnbull)
- II. AACSB
  - A. New letter of scope received
    - a. New letter was distributed to KLT which includes International Business major
  - B. Prospective team named – awaiting confirmation from AACSB – not yet finalized
    - a. Names were distributed to KLT via e-mail – all members seem to be a good fit for us
  - C. Feedback about AMM meeting
    - a. Dr. Grimes will review the minutes and pull out action points
    - b. Meeting went well – some faculty stated that they learned things they didn’t know before the meeting.
  - D. Fall Accreditation Conference in Atlanta
    - a. Dean Grimes would like to have a team from PSU attend this meeting since it will be the year of record. To have face-time with the people who make decisions.
    - b. September 23-25 - dates of the meeting. Pre-meeting on 9/22 (Maintenance Seminar).
    - c. Dr. Grimes will ask the Provost to kick in some funding for this conference.
    - d. Suggested that all KLT attend and Dean will find funds for all to attend.

- III. Alternative Summer Employment Document
  - A. Where are we with document?
    - a. Standardized document for all departments need to be finalized as soon as possible.
    - b. Draft of document for KLT to approve should be discussed at one of the next meetings.
    - c. Should be finalized this summer and vote at the fall Kelce meeting.
  - B. Needs faculty vote for approval (2/3 of faculty)
  
- IV. Alumni Magazine
  - A. Chris needs story ideas – each department is asked to send 1-2 stories to University Marketing & Communications.
    - a. Dr. Grimes will ask that they do stories on new faculty & Dr. Cortes trip to Vietnam
    - b. Chairs will send department ideas for stories to Chris Kelly
  - B. Goes to press by early August
  
- V. Miscellaneous operating items
  - A. Kelce directory – sample was distributed
    - a. Will also use on the PSU COB web page
  - B. End-of-year expenditures request of Provost
    - a. Computers - \$25,500
    - b. Other – Digital Measures \$7,612.50; Carpeting – up to \$15,000 (in MGMKT & ACIS); student tables for 208 & 210 Kelce - \$7,140; ACIS conference room set up - \$2,000.
      - i. Need flat screens in 112 – use student technology funding next year
    - c. Need to have fire doors in the first floor hallway – Dr. Grimes is pursuing this issue with facilities and the Provost.
  - C. Display case – SIFE trophies
    - a. Need to display SIFE trophies in main display case – will allow all student organizations to place trophies
  - D. KLT meeting times for summer
    - a. Every other week on Friday mornings
  - E. College admission standards – where are we?
    - a. Discussion – needs to be legislated since it is a catalog change
    - b. Curriculum changes are extremely important to everyone in the college – core courses and BBA program changes should go to the faculty as a whole for a vote and then on to the Faculty Senate via college curriculum committee.
      - i. Bylaws will be changed – CBK will be owned by the faculty and require faculty vote for any changes.
      - ii. Will add college admission standards to the fall faculty meeting agenda.
  - F. International office committee assignments. Subcommittees:
    - a. Connie Shum (Study Abroad), Linden Dalecki (Study Abroad), Jay van Wyk (Internationalization)
  
- VI. Updates and Announcements
  - A. Grimes – to Boston for a conference next week – will be available via cell phone or e-mail
  - B. Casey – Dr. Choi’s contract has been amended to include 1 year service credit toward tenure; Dr. Haenchon’s appointment has been submitted; Dr. Del Vecchio has returned his contract; Dr. Heath’s IAEP position will be covered by an adjunct instructor.
  - C. Cortes – looking for adjunct faculty to cover Dr. Smith’s classes since he is leaving – have interviewed one person – issue right now is that he doesn’t have a work permit; might need to have current faculty take on additional courses. Taiwan trip: down from 3 students to 2 for this year (July 1-22).
  - D. Harris – was named outstanding reviewer of the year for a prestigious marketing journal; hired Mark Warner to teach Legal & Social this summer.

- i. Scholarship Issues: poor communication between foundation and donors – re: Bateman scholarship
    - 1. Ken Bateman believes that we are awarding too big a scholarship for this year and last year (R. Shaun Bateman scholarship).
    - 2. Have been awarding the available amount from the fund.
    - 3. Bottom line – need better communication – wasn't noted on the scholarship agreement.
  - E. Muoghalu – working on MBA policies and guidelines – will be presented to Dr. Grimes by the beginning of the fall semester (Dr. Grimes and Dr. Muoghalu will visit about the membership for this group); Mini-MBA will take place in two sessions this summer (June & July).
- VII. Old Business
  - a. Discussed scholarships that need to be re-awarded for 2012-2013 academic year – 5 scholarships were divided between the departments to choose. Names will be given to Mimi.
- VIII. New Business
  - a. Kelce to Career course (1 hour topics course) – new class in MGMKT taught by Dr. Lynn Murray and Ms. Suzanne Hurt. Since it is a 300 level course – student's prerequisites will be waived.
  - b. Dr. Grimes and his wife will be inviting KLT to their home for a cook out sometime during the week of July 8 or 15.
- IX. Adjourn - 11:30