

# Pittsburg State University

KELCE COLLEGE OF BUSINESS

## MINUTES

Kelce Leadership Team Meeting

9:00 a.m., March 1, 2012

**Present:** Ms. Becky Casey, Dr. Din Cortes, Dr. Eric Harris, Dr. Paul Grimes, Dr. Mike Muoghalu

- I. Fastenal – partnership opportunity. This company attended the Career Fair and their Senior Vice President met with Dr. Grimes and Dr. Hodson. PSU graduates have done very well with their company. Their company would like to be a resource and a presence for the College of Business through:
  - A. Student placements, internships, guest lecturers.
  - B. April trip to Suppliers Expo in Indianapolis (10<sup>th</sup> & 11<sup>th</sup>). Fastenal has invited 3 people from PSU to attend the expo. Dr. Grimes and one of the Chairs will attend.
  
- II. Oral Communications Task Force – new rubric
  - A. College focus groups – department chairs to appoint
    - a. One member from each department will be a member of a college task force focus group. Chairs are asked to give names directly to Dr. Maceli who is coordinating the efforts for the college.
    - b. Members will meet with Dr. Maceli about the rubric two times
      - i. Members will be expected to get feedback from faculty in the department and report back to Dr. Maceli. She will then report back to the PSU task force.
  
- III. Kelce Computer Labs
  - A. Replace current machines – in north Kelce computer lab.
  - B. Expand Capacity – quote
    - a. Chris Fleury has worked up a quote for new furniture and computers. There will be 48 individual computer stations (currently 34 stations), which is the max for fire code.
      - i. Discussion followed on current usage of the lab.
  
- IV. Travel Budget
  - A. Running low in account that Dean allots funds to COB faculty
  - B. Formal planning requests from faculty?
    - a. Will ask faculty to submit plans for travel for the fiscal year at the first faculty meeting in the fall.
  
- V. Study Abroad Summer Experiences
  - A. Concerns from International Office
    - a. Student is going to the Philippines and has been approved for international experience. The International office wishes to be informed about all study abroad experiences. Concerns about liability issues.
  - B. How to respond?
    - a. Discussion followed on how to respond to the international office.
      - i. We need to come up with an agreement of understanding with the International office.

- ii. Need to set up a meeting with the international office to come up with a joint understanding about the international experience.
    - iii. Dr. Grimes asked Dr. Harris to set up a committee from ECON and MGMKT to discuss these issues, and set up protocols for individual student circumstances. Representative from the International Office should also be a rep on this group.
    - iv. Dr. Grimes will report KLT discussion to Mr. Olcese.
- VI. Accreditation Maturity Model (AMM) Initiative
  - A. Progress and feedback
    - a. Dr. Grimes has had a lot of questions from committee members
    - b. Committees are working on their charges
- VII. Innovation Engineering
  - A. Names provided to Bruce
    - a. Dr. Grimes has supplied names to Dr. Dallman (McKinnis, Polfer, Strong, Dalecki). Dr. Muoghalu also wishes to be involved.
  - B. Call from Mark Turnbull
    - a. Discussed making sure that this issue is still on the table at PSU.
    - b. Suggestion to write letters of support from PSU COB and COT.
- VIII. Updates and Announcements
  - A. Grimes –
    - a. Need to submit names of potential review team members to AACSB by March 7
    - b. Discussed names of possible individuals to be on the PSU review team
  - B. Casey – Search update;
    - a. Steve Del Vecchio received and signed his contract. He will begin WF 12.
    - b. There are 27 applicants for the CIS assistant professor position.
  - C. Cortes –
    - a. Distributed criteria for Taiwan trip
      - i. 3 students will be chosen for this free trip during summer 2012 for one month
      - ii. Bulk-Emails need to be sent out to students about the trip
      - iii. Need to reciprocate with the Taiwan university – host PSU faculty member
  - D. Harris –
    - a. Faculty performance evaluation discussion
    - b. MFT is ordered and will take place on March 12 – could do this every other year
    - c. Search update – 2 on-campus interviews for the Management Assistant Professor position. Considering inviting Steve Horner back for a 2<sup>nd</sup> interview.
  - E. Muoghalu –
    - a. There isn't an international course listed on the schedule for fall 2012. Discussion followed.
- IX. Old Business - none
- X. New Business - none
- XI. Adjourn at 10:40