

**Kelce College of Business
Chairs Meeting Minutes
February 24, 2011, 8:30 a.m.**

Present: Ms. Rebecca Casey, Dr. Bienvenido Cortes, Dr. Richard Dearth, Dr. Eric Harris

1. Provosts Leadership Council Meeting Report
 - a. Reported that PSU Provost went to the recent KBOR meeting
 - i. Low graduation programs – Chairs should be ready for a discussion about the low volume programs in their areas.
 - ii. Renewed interest in articulation and transfer
 1. task force has been created to resolve this perception
 2. data base will be created to find where there are problems
 - iii. Ft. Hayes has proposed a Bachelor of Computer Engineering program
 1. Received a 3-3 vote
 2. Will go on to the President's of Regents Universities and then on to KBOR
 - iv. MSEP – Midwest Student Exchange Program
 1. Kansas participates in a minimum number of these programs
 2. Kansas would probably attract a lot of students as tuition rates are lower than other states that participate
 - a. KBOR will study the program
 - b. Dr. Alice Sagehorn is now the Interim Chair of Instruction & Leadership Studies
 - c. Program Review committee results will be out next week
 - d. 85 new students have applied for Honors College next year
 - e. Tilford Lecture will be held this Friday at 2:00 p.m. in the Governor's Room of the Overman Student Center
 - f. New committee will be formed under the PLC that would look at start-ups for new faculty and salary adjustments for existing faculty
 - i. The thinking behind this committee is that there ought to be a something available to add funds to attract new faculty and maybe to support salary adjustments.
 - ii. Chairs will probably be asked to join this committee
 - g. Additional committee will be formed for creating Job Descriptions/Evaluations (rubrics) for unclassified staff (those not covered under the bargaining unit)
 - i. Chair will be needed to serve on this committee. No one volunteered.
2. Interest Based Bargaining Training
 - a. Dean Dearth attended this training at PSU yesterday and spoke about interest based bargaining.
3. Fall Schedule

- a. Discussion followed on the proposed schedule for fall 2011 and classroom utilization
4. Kelce classroom allocation discussion
 - a. Sometimes there are problems with scheduling only T/Th or M/W classes
 - b. Proposal by Dr. Harris
 - i. No changes will be made for next semester
 - ii. Chairs will plan to meet and work out classroom allocations and future scheduling issues and report at a future Chairs meeting. All agreed.
 - c. Safety evaluations need to be conducted before capacity can be reduced in Kelce classrooms
5. Scholarship spreadsheets – Chairs should review and approve
6. Narratives for Performance Appraisals – due March 1 to faculty. The Dean will be available for review and executive up to 4:30 p.m. on February 28.
7. Part-Time funding requests have not been approved to date
8. Faculty Development Seminar – 3/29 – Chris Fleury & Susan Dellasega will be presenters
 - a. Additional seminar will be suggested with the Library presenting
9. BGS Induction – April 5 (Harvey Dean will be Chapter Honoree)
10. Department Reports
 - a. MGMKT
 - i. MFT will be on March 1 in the Kelce Computer Lab
 - ii. 5 LaRochelle scholarship applications have been received to date. This may not be enough to support the program.
 - iii. Dr. Sang Lee has been out due to back problems
 - b. ACIS – none
 - c. ECON
 - i. Internal searches for summer are now listed online

The meeting dismissed at 10:05 a.m.

Richard C. Dearth, Dean

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