

**Kelce College of Business  
Pittsburg State University  
Chair's Meeting Minutes  
April 6, 2010**

**Present:** Ms. Becky Casey, Dr. Dean Cortes, Dean Richard Dearth, Dr. Felix Dreher

**Absent:** Dr. Eric Harris (excused)

Dr. Harris is picking up the candidate for the open Management Assistant/Association Professor position at the Tulsa Airport this afternoon. The candidate will be interviewing at PSU on Wednesday, April 7.

1. Severe Weather Emergency Plan
  - a. A copy of the new Severe Weather Emergency Plan was distributed and discussed
  - b. All activities occurring within buildings or university grounds will cease immediately and remain suspended until such time as the tornado warning has ended. This includes classes and meeting in progress.
  - c. The Severe Weather Emergency Plan is to be distributed to all faculty by Chairs in each department
  
2. Proposed revision of smoking policy
  - a. The state law banning smoking in certain areas will become effective as of July 1, 2010
  - b. The proposed PSU regulation will provide that smoking will not be allowed within a 10 foot radius of any outside doorway
  - c. Smoking urns will be moved 10 feet from entrances and that will designate the smoking areas for each building
  - d. Campus Police are to be informed if someone is smoking in an undesignated area. Faculty and staff are not to try to enforce the policy.
  
3. Textbook Rental Program – Barnes & Noble
  - a. A copy of the program proposed by Barnes and Noble was distributed and discussed. Little cost savings will be realized by students.
  - b. Approximately 13% of textbook titles will be available to be rented from the bookstore (266 out of 1001 total titles).
  - c. A new federal law will take effect this summer which will make titles of all textbooks available on-line so that students can opt to purchase textbooks at the most reasonable price from other sources.
  
4. PSU Clothing Policy (Purchased with University funds)
  - a. A draft of the proposed clothing policy was distributed and discussed.
  
5. Performance Agreement
  - a. Due to KBOR by July 15, 2010
  
6. Headcount for Community Colleges
  - a. Headcounts at community colleges have significantly increased
  - b. Transfer enrollments at PSU are expected to increase

7. Summer 2010 Continuing Studies teaching budget
  - a. A copy of the budget for summer 2010 Continuing Studies funded courses was distributed and discussed
  - b. Dr. Snyder has asked to have a comprehensive policy for summer school to pay faculty to teach summer courses. She is asking that CGS no longer fund any summer teaching.
8. HLC representative Dr. Lynn Murray will meet with the Chairs and Dean at the next Chairs meeting
9. Graduate numbers at PSU have increased – the MBA Program is the largest graduate program at PSU.
10. New Research Foundation
  - a. This is being proposed by Dr. Brad Hodson to handle all faculty research
  - b. This foundation will manage all grants and all copyrights
11. Homecoming Yard Art
  - a. Yard Art will no longer be allowed during Homecoming week
  - b. Painting the sidewalks near the stadium will be substituted for Yard Art (using water soluble paints)
12. Facility use policy and external speaker policy
  - a. External speaker policy will apply to student groups and teachers having guest speakers at PSU
  - b. Facility use policy will be enforced by the entire university
13. Proposal for a Reorganization for the College of Arts & Sciences
  - a. This policy is supposed to be distributed soon and PLC will discuss at a meeting in the near future
  - b. Dean Dearth will share the proposal with Kelce Chairs when he has it
14. Legislative Post-Audit
  - a. This committee has returned to PSU to conduct additional audits
  - b. They are trying to determine how many hours an undergraduate student needs in order to graduate with a bachelor's degree
15. Commencement will be streamed on the internet again this year. A DVD will also be available.
16. KBOR Distance Education Policy has not been instituted.
17. City of Pittsburg Planning Council
  - a. \$4 million reserve is available from this council
  - b. Plan is to give \$200,000 each year toward scholarships for PSU students who will come to Pittsburg and plan on staying in Pittsburg
  - c. PSU Administration is leaning toward using all of these funds for technology students, attracting NW Arkansas student, and also to use for recruiting technology students from out of state.

18. Jungle Journeys postcard
  - a. Dr. Murray has had a postcard made for the program and has asked that they be distributed during open enrollment by advisors
  - b. The program is a very good program and needs to be developed further
  - c. Dr. Murray does not receive any additional compensation to coordinate the program
  
19. Mini-MBA Program
  - a. No decision has been made about the program for Summer 2010
  - b. Dr. Box has designated a hard deadline of April 15 to see whether the program will be offered or not
  
20. Taiwan Trip (Dr. Cortes)
  - a. Dr. Cortes discussed the program that allows students to go to Taiwan to study and is funded by a Taiwan university
  - b. PSU sent 3 students to Taiwan last summer and is planning to send 3 students during SU 2010. Everything will be paid except for airfare
  - c. The new program that is offered this year is primarily for business students – mostly looking for seniors and first year MBA students
  - d. Southern Taiwan University is encouraging PSU students to attend their summer study abroad program – no business content is involved and there is a fee for attending. They would also like to have faculty come to teach.
  - e. The COT signed some agreements with one university for degree specific programs and possible future employment opportunities
  - f. Taiwanese universities are very interested in AACSB accreditation.
  - g. President Wang will be retiring (visited PSU several times)
  - h. NAFSA conference in Kansas City will be attended by several Taiwanese university officials
  
21. Leadership at PSU
  - a. College of Education is conducting an internal search for their new Dean (1 applicant - Dr. Howard Smith).

April 6, 2010

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Richard Dearth, Dean  
Kelce College of Business