

**Pittsburg State University
Kelce College of Business
Chairs Meeting Agenda
Tuesday, March 9, 2010
2:30 p.m., 101C Kelce**

Present: Dr. Felix Dreher, Dean Richard Dearth, Ms. Becky Casey, Dr. Dean Cortes, Dr. Michael Muoghalu

Absent: Dr. Eric Harris (ill)

1. Updates
 - a. President's Council
 - b. Master Facilities Planning
 - i. Notes from this meeting were distributed for informational purposes. There has been some movement on the President's house – building a new "green" home is an option.
 - ii. Prayer room has been provided in Whitesitt for Muslim students – had to have one for men and one for women. Chairs may hear discussion about students using PSU facilities for this purpose.
 - c. Provosts Leadership Council
 - i. Part-time faculty for AY 2011: The allocation for part-time faculty for AY 2011 was less than requested but should not affect the Fall semester. We will look at our needs as we build the Spring schedule.
2. Departmental concerns
 - a. MGMKT – none
 - b. CSIS - none
 - c. Accounting – Mrs. Casey believes that the MFT should be required for all graduates both semesters. The Dean explained that it was given only in the Spring because of cost. Discussion followed on the MFT. Mrs. Casey was concerned about the "no excuse" policy and students were not allowed an opportunity to make up the points if they missed it.

Economics – none
3. Discussion Items
 - a. Scholarship write-ups
 - i. Dean's GA has requested info on these write ups. Dr. Dearth encouraged Chairs to get this info in ASAP.
 - b. Names for Scholarship Recipients chosen from departments – Chairs are asked to get this information to the Dean as soon as possible.
 - d. Summer/Fall 2010 Schedules
 - i. There are four conflicts with the MBA Schedule – two with Accounting which will be changed according to Mrs. Casey (ACCTG 812 & 813), and 2 MGMKT course and 1 Finance course that have a conflict. Chairs will work on making these changes.

- ii. UG schedule – discussion followed on conflicts with courses scheduled at the same times, and potential problems with the summer UG schedule
 - e. Writing Task Force
 - i. This was discussed at length in the PLC meeting.
 - ii. Focus group has been established.
 - iii. Faculty will be asked to complete a survey on “survey monkey” on this topic.
 - iv. The purpose of the writing taskforce was discussed and Chairs were urged to have faculty complete questionnaires when they are received.
 - f. Master Planning – Discussed earlier in meeting
 - g. KBOR Meeting – Schedule for KBOR meeting was distributed for information
 - h. Direct Lending – This will be 100% mandated by next fall for student loans
 - i. Honors College Director – This position is open and a search will be conducted
 - j. Tuition proposal – there is no update at this point
 - k. Windows
 - i. Window installation will begin on 2nd floor Kelce classrooms first next week, and will then probably go to the first floor classrooms, and then Accounting offices, and lastly MGMKT offices.
 - ii. All offices may not be completed next week.
 - iii. Men’s restroom windows might be installed when the bathrooms are remodeled this summer.
 - iv. Chris Fleury’s office window installation will not be complete until this summer.
 - v. Window air conditioners will be re-installed in MGMKT GA room and Chris Fleury’s office because we have had not response from the Physical Plant about installing air conditioning.
- 4. Upcoming events
 - a. Graduate Council – March 10, April 14, May 5, June 9, July 14
 - b. KBOR monthly meetings – March 17-18
 - c. Faculty Senate – March 29
 - d. Tilford Lecture Series (Bill Thornton) – April 8
 - e. KBOR @ PSU – April 16
 - f. College of Technology banquet – April 26
 - g. College of Business banquet – April 26
 - h. Graduate Banquet – April 28
 - i. College of Education Awards ceremony – April 29
 - j. Service Award ceremony – May 6, 3 pm
 - k. Spring commencement – May 14 (COE, COT), May 15 (CAS, COB)