

Kelce College of Business
Pittsburg State University
CHAIRS MEETING MINUTES
December 15, 2009
2:30 P.M-4:30 P.M.

Present: Ms. Becky Casey, Dr. Dean Cortes, Dr. Felix Dreher, Dr. Richard Dearth, Dr. Eric Harris

1. Updates

a. President's Council

1. SCOCAO/COCAO video conference - Board of Regents group for Provosts – They are proposing a policy for distance education. If faculty have any concerns about a policy, they need to give in put to Dr. Olson by Wednesday
2. Master Facilities Planning
 1. Distributed notes from December 14 Master Planning Committee.
 2. Grubbs, Yates, Porter and Whitesitt will all be undergoing renovation and will not be available for classes this summer. This could impact Kelce due to increased interest from others in our classrooms.
3. PSU's new Medical Emergency Policy was distributed and discussed. All emergency calls should be made to 911 which will contact the dispatcher at University Police who will then contact emergency personnel.
4. Tuition and Fee committee will be meeting again in early January to suggest uses for additional tuition funds. Dean Dearth asked for proposals from Chairs that he would present at next Tuesday's meeting.

b. Provost's Council

1. Summer 2010 Funding – We received what we requested.
2. Departments should monitor their student employment budgets for the year since there will be no additional funds available.
3. There will be no pre-graduation reception on the mezzanine at the Weede this semester.
4. Faculty Senate has approved the resolution on changing Program Review. More information can be found in the Faculty Senate Minutes.
5. SchoolTube – new web site that will screen videos before they are posted for distasteful content and focuses on universities. The College of Technology is planning to post information to this web site.
6. HLC has accepted our "Pathway". We will not have to produce a 10 year self-study and accreditation reviews. We will automatically be accredited in 2013.
7. Butler County Community College advertises in the Collegio for summer classes.
8. The speaking portion of the TOEFL is currently used as a replacement for the SPEAK test. Students must get 22 out of 30 to successfully pass this portion of the test. TOEFL is not offered very often and is more rigorous and expensive. LTS test is in competition with the TOEFL – this is less expensive and more readily available to take. Maximum score for the LTS is a 9. PSU will accept 7 out of 9 on the LTS test as well as the TOEFL score

c. ETCC Council (Educational Technology Coordinating Council)

1. We Will be streaming commencement live on the internet with a 35 second delay.
2. The CIO search is still underway. There are several applicants.
3. ANGEL is running out of room. In order to continue to store as much material as we have it will cost us \$20,000. PSU has elected to delete

information from SU 08 and before rather than spending funds for additional storage space. Old info can be archived.

4. Oracle accounts have been evaluated. If faculty are still interested in using this there are still several copies available.
5. State of Kansas Security Policies – changing passwords. This policy is being worked on again with the assistance of Dr. Jim Harris.
6. The Gorilla Geeks web page has instructions and information on how to set up a smart phone that will coordinate with our internet, e-mail and oracle calendar.
7. IMAP has been developed for PSU. Has unlimited storage and many capabilities.

2. Departmental concerns - none

3. Discussion:

a. LiveText Update

1. Brenda Frieden and Dean Dearth had a conference call with LiveText on Monday. Our assessment plan needs to be modified to decide what information will be assessed for the spring. Susan Dellasega and Brenda Frieden will probably attend a LiveText training session in January in Chicago. LiveText staff will come to PSU later to train faculty and students. We will start using the actual assessment in March.

b. Math 153/Legislation

1. Vote of the faculty on 12/11/09 will not be part of the process in determining the removal of MATH 153 from the COB curriculum.
2. Discussion followed on what the most logical and best way to solve the problem. We need to move forward with a responsible approach to this issue.
 1. There was a lengthy discussion on whether the course should stay or go. Discussion points/options:
 - a. How to remove it as a prerequisite, how to remove it as a college general education requirement, or to remove it from a specific program were outlined.
 - b. The following options were considered:
 - i. Removing MATH 153 from the curriculum and then addressing the other quantitative courses – whether to combine MGMKT 477 and MGMKT 626, or keep them as separate courses. MATH 153 topics could be covered in MGMKT 477 and MGMKT 626.
 - ii. Add a Business Math course or something similar to the COB curriculum. There would be some issues with staffing.
 - iii. New Production/Quantitative professor would be required to integrate what was formerly taught in MATH 153 into their courses. This person should be AQ.
 2. Consensus was to start the process to eliminate MATH 153 as a prerequisite, a general education requirement for the BBA degree, and remove it as a general education requirement from each specific major. Any material from MATH 153 would be taught in another quantitative course. The Dean should appoint an ad hoc committee to study additional curriculum items (quantitative requirements for the BBA degree) within six weeks after the Spring semester begins and to give a written response to the Dean. The committee to

consist of: Drs. Baack, Lal, O'Bryan, and Cummings. Dr. Dreher will chair the committee.

- c. Computer Science/Admissions Letter
 - 1. Draft of letter from Melinda Roelfs was distributed and discussed. Chairs were asked to give input to Dr. Dearth.
- d. Windows Update
 - 1. Window installation will begin on 12/21.

4. Upcoming events:

- a. Graduate Council – December 9
- b. Faculty Senate – December 14
- c. Fall commencement – December 18
- d. FY11 staffing – revisit during January
- e. Tentative Kelce Faculty Meeting – January 13
- f. Spring Classes begin – January 14
- g. Annual performance reviews due to chairs – January 19
- h. FY11 part-time funding requests to Provost – January 31
- i. FY11 part-time funding allocations to Deans from Provost – February 15
- j. Summer Schedule to Registrar – February 22
- k. Fall 2010 Schedule to Registrar – March 1
- l. Kelce Awards Banquet – April 26 @ 6 p.m.
- m. KBOR @ PSU – April 2010

The meeting dismissed at 4:15 p.m.

Richard Dearth, Dean
Kelce College of Business

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