

Pittsburg State University  
**Kelce College of Business**  
**Chairs Meeting Minutes**

AGENDA

Tuesday, December 1, 2009

2:30 p.m. – 4:30 p.m.

PRESENT: Ms. Becky Casey, Dr. Dean Cortes, Dr. Richard Dearth, Dr. Felix Dreher, Dr. Eric Harris

1. Updates

a. President's Council

1. Football Coach/Athletic Director topic was not discussed. Dr. Scott made it clear that he will make a decision on what will happen with Chuck Broyles. There is supposed to be a press conference on Wednesday, Dec. 2.
2. Provost Search was discussed. December 21 is the first closing date for the position.

b. Provost's Council

1. Legislative Post Audit Response Draft
  1. This is due on Dec. 10. Dr. Dearth will receive a draft to review which he will share with the Chairs.
2. Graduation and Retention Proposal
  1. \$2.1 million to move forward graduation and retention rates
    - a. student success center w/2 full time counselors;
    - b. 2 \$1 mill to be used for need based grants;
    - c. 13 new faculty positions to reduce the # of students in classes so that there is more faculty/student interaction
    - d. This will not be funded.
3. Summer Teaching Enhancement Grants
  1. Dr. Jim Harris' request was approved for a SU 2010 Teaching Enhancement grant
4. Summer 2010 Allocations
  1. Allocations are not yet available – should be available by next Tuesday
  2. COB will probably receive less allocations than last year
5. FY 2011 Staffing Response
  1. Staffing Allocations for FY 11 should be available by January 2010
  2. Salary adjustments will probably not be funded
  3. Position Search embargoes will hopefully be lifted
6. Budget Allotments
  1. We don't know how much these allotments (decreases) will affect PSU. The total is \$2 million for all regents' institutions. This cut puts us back to the 2006 level and we cannot go below that without having to return stimulus funds.
7. Budget Forum
  1. This will be held this Thursday. Mr. Patterson will make announcement on budget allocation changes.
8. Academic Calendar Changes
  1. 74 days in the spring, 74 days in the fall – voted on by Faculty Senate. This could possibly begin in WF 2011.
9. Grubbs Hall Incident
  1. Discussion on how to handle student illness. Dr. Dearth suggested that if this should happen to someone in Kelce that 911 be called and request that EMS respond. If the student can walk, the student health center will treat them.
10. New Library Database for Business – 24X7
  1. This new data base has been acquired by the library. We will find out more about it in January when it begins operating. It may benefit students and faculty in research, etc.

## 2. Departmental Issues

- a. MGMKT - none
- b. CSIS - none
- c. ACCTG - none
- d. ECON – Deb may be retiring in April or May

## 3. Discussion items

### a. Math 153

1. Dr. Dearth has spoken with Dr. Steve Meats about problems involved with the MATH 153 course.
2. Dr. Meats is willing to meet with the MATH department Chair/faculty to see if there is something that he can do to change "attitudes".
3. Dr. Dearth wanted a discussion with Kelce Chairs before Dr. Meats does anything.
  1. Discussion followed on potential resolutions/alternatives to the problem.
  2. Could potentially stop requiring the MATH 153 course for students working toward a BBA degree. Would need to teach the content of the MATH course in the College of Business, possibly in Operations and Quant.
  3. Kelce faculty owns the curriculum and is ultimately in charge of what courses are taught.
4. Proposal to eliminate MATH 153 will be made up by Dr. Harris and the Quant instructors and taken to the Kelce Curriculum Committee, and then presented to the faculty. Content of the course will be assumed to be absorbed in Operations and Quantitative Decision Making. Part of the proposal will be to add a writing course to the curriculum – possibly a 100 level Business Communications course.

### b. Live Text

1. Ida Asner will probably not make it to the Dec. 11 meeting, but will meet in January. Assessment committee may need to meet to discuss rubrics.

### c. Search for positions – Henry Crouch

1. Position can now be advertised possibly as a quant/decision sciences position. Search process will begin.

### d. Discussion regarding the elimination of the CS Degree and related issues.

1. There is a meeting scheduled for 12/7 with the Provost (Dr. Dearth, Ms. Casey and Dr. Dreher, etc.) to determine how to go through the process of eliminating the computer science degree. The CS major will be serviced at PSU through the COB until the end of AY 2013.
2. The College of Technology has no interest in absorbing the CS courses at this point.
3. The Provost will be concerned with how to service the remaining CS majors and if the department needs to remain intact until the end of AY 2013.
  1. Preferred option for faculty is to move CS and IS faculty to the department of Accounting.
  2. Principle issue to be looked at in the meeting on Dec. 7 will be the department structure.

### e. AQ-PQ Issues – White Paper was distributed to Chairs for informational purposes

1. Discussion followed on what process should be followed to re-establish the standards – redefine AQ-PQ.
  1. Should an ad hoc committee be formed, or should each department come up with input on who should be determined to be AQ or PQ?
    - a. Suggestion was made to establish an ad hoc committee which would include the chairs and senior faculty and instructors.
    - b. Dr. Dearth needs names of two faculty (1 senior faculty and 1 instructor) from each department and will make the charge to

the newly formed committees (1 for AQ and 1 for PQ) to redefine the standards.

- i. Nominees are: Ms. Polfer, Dr. Heath, Dr. Baack, Ms. Wachter, Mr. Strong, Dr. J. Harris, Mr. McKinnis, Dr. Bracker
- f. Publication Chart for faculty was discussed
  - 1. Faculty will need to sign up for areas in which they will be publishing. A plan will need to be established. Chairs should have preliminary discussions with faculty on this issue before the Kelce meeting on Dec. 11.
- 4. Upcoming events:
  - a. Kelce Holiday Party December 9
  - b. Deans, Directors and Counselor's Day – December 3
    - 1. Ms. Casey will attend the luncheon
  - c. Mandatory Kelce Faculty Meeting December 11
  - d. Fall commencement – December 18
  - e. Tentative Kelce Faculty Meeting – January 13
  - f. Spring Classes begin – January 14
  - g. Annual performance reviews due to chairs – January 19
  - h. FY11 part-time funding requests to Provost – January 31
  - i. FY11 part-time funding allocations to Deans from Provost – February 15
  - j. Summer Schedule to Registrar – February 22
  - k. Fall 2010 Schedule to Registrar – March 1
  - l. Kelce Awards Banquet – April 26 @ 6 p.m.

December 1, 2009

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Richard Dearth, Dean  
Kelce College of Business