

**Kelce College of Business
Chairs Meeting Minutes
Tuesday, September 8, 2009
2:30 pm**

Present: Dr. Richard Dearth, Dr. Eric Harris, Dr. Felix Dreher, Ms. Becky Casey, Dr. Dean Cortes

1. Updates from Provost Council
 1. Appoint a College of Business Faculty to CTLT Advisory Board – Handout A
 1. Dr. Cummings was selected as the appointee along with Dr. Murray
 2. Appoint College of Business Faculty to University Promotions Committee – Handout B
 1. Dr. Art Fischer, Dr. James Harris and Dr. Charles Fischer will be appointees
2. Departmental Concerns
 - a. MGMKT – Need a Kelce faculty member to take his place on the Committee for the Protection of Research Subjects – Dr. Anil Lal was appointed
 - b. CSIS - none
 - c. ACCTG – Dr. Roush is back to work and doing well
 - d. ECON – discussed teaching on-line classes
3. Discussion items
 - a. Summer 2009
 1. SU 2009 did not make a profit and student numbers were down at PSU
 2. This was a topic of discussion in the Provost’s Leadership Council.
 3. Dr. Dearth would like input from Chairs and faculty of what expectations are for summer school and how it should be used and viewed. Discussion points:
 1. based on student needs and to service students – especially those behind in their prerequisites, needing to repeat courses, and for transfer students
 2. faculty support
 3. Might use summer school for camps, seminars, etc. in the future
 4. look at eliminating lower enrollment courses
 5. cap summer salaries – could lead to problems
 - b. LiveText update
 1. LifeText consultant will be visiting PSU College of Business Dean and Chairs next week. Contract will be signed after approval by the President’s Council.
 - c. Update Emergency Contacts
 - d. International Policy
 1. Discussed International Policy for PSU and the College of Business. Dr. Dearth asked for input from Chairs and Kelce faculty toward an international/diversity policy based on the mission/purpose of the College of Business. This will be discussed in future Chairs meetings.
 - e. H1N1 Strategies
 1. Policy of opening classroom doors as a way of reducing a “common touch area” has been established in several schools. Dr. Dearth requested door stops be installed on all doors so that we could adopt this same policy, but was denied by the Physical Plant because they state that it is against fire code.
 - f. HLC visit (two weeks)
 1. This is only to review internet courses. COB teaches very few internet courses in comparison to other colleges. Let faculty know that HLC is coming to discuss this.
 - g. College of Business Gift- Doyle Morton

1. Funds have been received from the bequest of Doyle Morton. Funds are intended for endowed scholarships for the College of Business.
2. Will probably get another scholarship bequest by next year.

4. Upcoming events:

- a. FY11 staffing requests due to Provost – September 15
- b. Business & Industry Career Expo – Sept. 24 (Ms. Casey will attend in Dr. Dearth's absence)
- c. PSU Leadership Saturday – October 10
- d. FY11 staffing allocations to Deans from Provost – October 15
- e. Fall Break – October 15-16
- f. Presidential inauguration – October 23
- g. Summer 2010 staffing requests due to Provost – October 31
- h. Summer 2010 allocations to Deans from Provost – December 1
- i. FY11 part-time funding requests to Provost – January 31
- j. FY11 part-time funding allocations to Deans from Provost – February 15

Richard Dearth, Dean
Kelce College of Business