



**Undergraduate Curriculum Management and Assurance of Learning
Committee**

Meeting Minutes

Monday, May 4, 2020, 1:00 p.m.

Meeting Facilitator(s): Fang Lin and Mary Jo Goedeke, Co-chairs

Secretary: Mary Jo Goedeke

In Attendance: Bienvenido Cortes, Economics, Associate Dean for Graduate School of Business
Linden Dalecki, Marketing
June Freund, Economics
Mary Jo Goedeke, Accounting
Fang Lin, Finance
Shipra Paul, Management
Dwight Strong, CIS

Not in Attendance:
David Hogard, Academic Advising (Not Present)

Committee Meeting

The co-chairs of the UCM&AOL Committee, Fang Lin and Mary Jo Goedeke, called the meeting to order at 1:00 p.m. by Zoom meeting, due to social distancing restrictions in place at the University.

I. Curriculum Management.

Mary Jo Goedeke advised the committee that the previous curriculum revisions, including the data analytics certificate and the underlying classes were voted on in Faculty senate the prior week and passed. There are no additional items of curriculum revisions before the committee.

II. AOL

Fang Lin advised the committee that he had updated the matrix to reflect the most recently obtained surveys. Fang had contacted faculty who had not responded and asked them to submit additional surveys. The additional surveys have now been updated and the matrix is now added to the Teams folder and is available to view.

The Committee discussed the current goals which were set by the committee in the Fall and whether those goals needed to be changed in light of the new AOL Standards. Specifically, Mary Goedeke reminded the committee that we would need to add a goal related to social impact, and may need to address the number of goals. We discussed the timing of adopting these modifications and Bienvenido Cortes advised that this was a continuous improvement process and that we could revise these goals as the assessment were ongoing. The matter was tabled for future discussion.

The Committee generally discussed that we would likely use the Kelce Core classes as classes which will be assessed. Fang Lin prepared and distributed a spreadsheet to the committee containing the survey results limited to Kelce Core classes outlining the learning goals taught in each Kelce Core course. Committee members will review the spreadsheet and develop ideas for which courses should be assessed based on the AOL learning goals adopted by the committee and the learning goals already being taught in the courses.

The Committee set the next meeting date as June 1, 2020 at 1:00 p.m.

The meeting was adjourned.

Mary Jo Goedeke, Secretary and Co-Chair