



**Undergraduate Curriculum Management and Assurance of Learning
Committee**

Meeting Minutes

Wednesday, January 29, 2020, 1:00 p.m.

Meeting Facilitator(s): Fang Lin and Mary Jo Goedeke, Co-chairs

Secretary: Mary Jo Goedeke

In Attendance: Bienvenido Cortes, Economics, Associate Dean for Graduate School of Business
Linden Dalecki, Marketing
June Freund, Economics
Mary Jo Goedeke, Accounting
David Hogard, Academic Advising
Fang Lin, Finance
Shipra Paul, Management
Dwight Strong, CIS

Guests: Dr. Paul Grimes, Dean Kelce College of Business

Dr. Stephen Horner, Interim Associate Dean Kelce Undergraduate School of Business

Committee Meeting

The co-chairs of the UCM&AOL Committee, Fang Lin and Mary Jo Goedeke, called the meeting to order at 1:00 p.m.

I. Comments from Administration

a. Dean Grimes

Dean Grimes was asked to speak regarding upcoming issues with respect to the ongoing AACSB Accreditation cycle. Dean Grimes advised that he would be travelling to Colorado in the coming week to attend an international AACSB conference. He expected that the 2020 AACSB standards would be released during that meeting and that he would provide the revised standards to the committee. He reiterated that the faculty would need to vote on whether or not to adopt the current AACSB standards or the revised 2020 standards as the standards for our current AACSB cycle. He believes that some of the changes in the 2020 standards will be beneficial and although the standards are not yet finalized and are still subject to change, he believed adoption of the 2020 standards may be in the best interest of Kelce College of Business.

He further advised that he intended to call a meeting of the faculty at the close of Spring semester at which the faculty would vote on whether or not to adopt the 2020 standards. He acknowledged that the delay in adopting the standards was a complication for this committee this semester as the committee is developing an AOL process without certainty regarding these standards. He added that in the previous AACSB cycle the standards were also revised and in that circumstance the faculty chose to adopt the newly revised standards and that Kelce College of Business was one of the very first schools to go up under the new standards. In the current instance, the 2020 standards would be approved earlier in the accreditation cycle and therefore, should the 2020 standards be adopted, we would have the added benefit of learning from other schools who went through the accreditation process under the 2020 standards.

Dean Grimes also addressed the proposed Data Analytics Certificate in conjunction with Podium. He advised that Podium is in communication with various colleges including Park University and UMKC. He advised that the major complication has been working out a revenue agreement that is beneficial to the University, but advised that Doug Ball, University Chief Financial Officer, was hopeful that the agreement would be finalized. Dean Grimes advised that the certificate program would amount to 4 courses and that each course would be offered at an undergraduate and graduate level. Therefore

there would be 8 courses to legislate, in addition to a proposal for both an undergraduate and graduate certificate. The courses would be offered under the “BUS” prefix. The intro course would have no prerequisites. The current status of this project is that we are waiting on Podium to provide course syllabi for the 8 courses so that the proposals can proceed through the legislative process. Podium wanted to offer courses to student by the summer. Dean advised that given our legislative process, the proposals needed to be advanced immediately in order to meet a summer deadline for offering courses. He is currently waiting for Podium to provide the syllabi necessary to begin the legislative process. Podium is supposed to provide the syllabi prior to the end of January, and as it is currently January 29, he expects them shortly. David Hogard would be the advisor of the Data Analytics Certificate.

b. Associate Dean Horner

Associate Dean Horner then addressed the committee. He discussed the upcoming MFT examinations. He advised that he had identified various dates in March to set examinations. There was a general discussion amount Associate Dean Horner and Committee members regarding the timing and administration of the MFTs, including available lab space and adequate proctoring of the exams. Dean Horner advised that he would continue to keep the committee informed regarding the process.

After each addressed the committee Dean Grimes and Associate Dean Horner were thanked for their time and left the meeting.

II. Curriculum Management

Mary Jo Goedeke then advised the committee members that all items of pending legislation in January were approved by the committee and that the items advanced to the College Curriculum Committee. She thanked the committee members for their prompt responses over the winter break.

III. AOL

The Committee then discussed the addition of a new UCM&AOL team and Sharepoint folder. Co-Chairs advised that a new team had been created and that documents would be uploaded to Sharepoint and the Team for review by members. The 2018 proposed revisions were added to the

Sharepoint file. Committee Members advised that the most current draft version of the revised standards had been provided to them by Theresa Presley, former committee chair. David Hogard volunteered to add the newest draft to the Teams documents folder.

Fang Lin addressed the committee and advised that he created a draft copy of a proposed questionnaire to faculty and provided copies to faculty members. There was a general discussion regarding the contents of the questionnaire and potential revisions. Members considered whether the questionnaire should be completed by faculty teaching Kelce core courses or whether faculty should complete the questionnaire on all Kelce courses.

The committee also discussed the goals which were previously approved at the September meeting of the committee held on Friday 13, 2019. It was generally agreed that we should wait to consider specific objectives to be adopted after we have received the revised 2020 AACSB standards.

Due to time constraints, the committee meeting was adjourned.

Mary Jo Goedeke, Secretary and Co-Chair